

**Wimbish Parish Council**  
**Minutes of the Annual Parish Council meeting held on**  
**4<sup>th</sup> May, 2016 at 8 p.m.**  
**in the Pavilion, Tye Green, Wimbish**

**Present:** Mike Young, Edward Browne, Lynne Ward-Booth, Ian Porter, Mark Westbrooke and Phil Northern.

**In attendance:** Tracy Coston (Clerk)

**Public:** 2

1. **Apologies for Absence:** Lindy Scanlan
2. **Councillors to declare pecuniary interests:** None
3. **Election of Chair and Vice-Chair:** Mike Young was unanimously elected as Chair and Edward Browne was unanimously elected as Vice-Chair.
4. **Public Participation (15 minutes):**
  - Defibrillator Training:** Training to be organised and advert will be in the Parish News.
  - Driving over the Recreation Ground:** Concerns were raised about some residents driving over the recreation ground to gain access to their property.
5. **Minutes of the Parish Council Meeting held on 6<sup>th</sup> April, 2016:** The previously circulated minutes were approved and signed by the Chair.
6. **District Councillor and County Councillor Report:** Reports were given at the Annual Parish Meeting.
7. **Matters arising**
  - a) **Defibrillator training:** Clerk to contact Phil Donohoe for dates.
  - b) **Commonland – Update from Open Spaces Society:** Guidance has been received from the Open Spaces Society and Mike Young will draft a letter.
  - c) **Moving of pump in school:** The PC will organising installing the pump to the left of the bungalows in Try Green.
  - d) **School Parking:** Clerk to contact Chris Stoneham at ECC.
  - e) **Trees at school:** Phil Northern is waiting for the contractor to produce the report.
  - f) **Fencing at Lucy May Field:** A fence has been put up in Lucy May field on the field side of the hedge. Mike Young to draft a letter to the owners.
8. **Planning**
  - a) **Applications:**
    - UTT/16/0983/HHF St Ian, Tye Green, Maple Lane**  
Demolition of conservatory, Erection of two storey rear and single storey side extensions. Alterations to fenestration and internal alterations (alterative scheme to that approved under planning permission UTT/15/0235/HHF)
    - PC Decision:** No objections
  - b) **Decisions:** None
9. **Roads, Highways and Footpaths:** Nothing to report.

## 10. Accounts

### a) Approval of cheques:

<b>Receipts</b>	
UK Power Networks (Wayleave)	£ 66.29
<b>Total Receipts</b>	<b>£ 66.29</b>
<b>Payments</b>	
Tracy Coston (May)	£ 185.97
E-On (Direct Debit) (May)	£ 53.00
Viking	£ 21.60
BH Grounds Maintenance	£ 171.60
NBB Recycled Furniture	£ 528.00
Staples	£ 31.88
EALC	£ 333.16
Business Services at CAS Ltd	£ 228.58
<b>Total Payments</b>	<b>£ 1,553.79</b>

b) The Annual Audit form and Statement of Assurance was signed by the Chair and Clerk.

## 11. Pavilion and Recreation Ground Maintenance:

- a) **Drainage at recreation ground:** The stop cock has been mended and John Haigh will carry out the drainage at the recreation ground.
- b) **Vehicles parked at car park for long length of time:** A letter will be written to 20 Tye Green stating that vehicles should not park in the Recreation Ground car park overnight for a long period of time.
- c) **Picnic Table:** The table has been purchased with funding from Cllr Knight and Edward Browne will install it.
- d) **Height restriction barrier at Recreation Ground:** The barrier is being made and will be installed at the recreation ground.

## 12. General Correspondence:

- a) **Community Grant Scheme 2016/17:** A grant will be applied for to purchase a large piece of adult gym equipment for the recreation ground.
- b) **Plans for Queens 90<sup>th</sup> celebrations – PCC:** The PC agreed to fund £ 150 for a steel band and the cost of an oak tree.
- c) **Proposed base station installation at land adjoining Parsonage Farm, Elder Street:** The Clerk will email the information around for comments from the Councillors.

## 13. Area Report:

- a) **Mushroom Farm:** An additional window has been put in a house which overlooks Radwinter Hall and an enforcement notice has been issued by UDC and an appeal has been made by the Developers. A hedged has also been planted on the in the middle of the highway owned verge.
- b) **Charflo Barn:** The planning application is going to a hearing appeal.
- c) **Three Chimneys Planning:** The house has been emergency listed and the demolition has been stopped and UDC is dealing with the planning permission.
- d) **New Bus System:** The DART system is not working very well and there has been one complaint from a member of public.
- e) **School buses:** Mike Young is dealing with the Ombudsman. 7 cases have been resolved in Wimbish and compensation has been received by the families.
- f) **Mission Hall:** A fence has been erected on Highways land. Edward Browne to contact

Highways again concerning this encroachment.

**g) Bins on Recreation Ground:** All the broken bins will be removed and the Clerk will contact UDC to see if they will supply a recycling bin for the pavilion.

**14. Date of the Parish Meeting on Wednesday 1st June, 2016 at 7.30 pm.**

The meeting finished at 9.35 pm.

Signed

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Dated

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